

Leave Requests

003073

Name	End Date
	2023-04-03
Туре	Hours
Lieu Time	5.50
Start Date	Format
2023-04-03	Accumulated

Notes

Friday March 30th 5:00-7:30pm - entered staff travel and waited on Diane to upload the payroll. Monday, April 3rd 8:00-9:00 am & 5:00-700pm - Updated rent for Managers review as I needed to send payments. Due to technical issues with programs, I wasn't able to enter staff expenses until issue was resolved. And also did A/P for approval

Status

Approved

Authorized Signature

Irene Linklater