Nishnawbe-Aski Legal Services Corporation
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Nishnawbe-Aski Legal Services Corporation
Attention: Accounts Payable
138B Mission Road
Fort William First Nation, ON P7J 1K7
Tel: (807) 622-1413 Fax: (807) 622-3024

Leave Requests

005161

Name	End Date
Diana Pine	2023-12-06
Type	**Hours**
Lieu Time	8.50
Start Date	**Format**
2023-12-06	Accumulated

Notes

I completely forgot to enter this in HRIS and as per policy, I needed to have entered the 5 hours I requested for September 29th and the 3.5 hours I requested for November 12th. This was my error and though I rarely request lue time, I was told about this policy last year by Melissa. If requesting this time for a current date is an acceptable workaround I have done this now. If not, is there a way for me to use this time, as per a special arrangement. If not, I do understand as it was my error.

Status

Approved

Authorized Signature

Michael Lenny Carpenter