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| P1C1T1#yIS1 | **NISHNAWBE-ASKI LEGAL SERVICES CORPORATION** **MONTHLY MILEAGE CLAIM FORM** |

**Name:** Tracey Coultis **Date:** 19-Feb-2024

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| --- | --- | --- | --- | --- |
| **Date** | **Particulars of Trip** | **From** | **To** | **Mileage** |
| Dec. 31, 2023 | Drop off timesheets for payroll review | Finance | River Terrace | Was on my way during personal drive |
| Jan. 15, 2024 | Pick up timesheets and payroll information for current payroll run | Finance | Chappels | 18 |
| Jan. 29, 2024 | Pick up timesheets and payroll information for current payroll run | Finance | Chappels | 18 |
| Jan. 30, 2024 | Pick up timesheets and payroll information for current payroll run, Wasn’t ready yesterday | Finance | Chappels | 18 |
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| **TOTAL** | **KMS** 54 | .57 | **AMOUNT $**30.78 | |
|  |  |  |  | |

Signature of Employee: Tracey Coultis

Approved by Manager

**FINANCE USE ONLY:**

Date:Feb. 19, 2024

Date:

|  |  |  |  |  |  |  |
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| BATCH #: |  |  |  |  | |  |
| ENTERED BY: | |  | |
| EFT BATCH #: |  | PAYMENT SUBMITTED BY: | | |  | |

Updated 18/09/2020