

**Solicitor General**  
Kenora Jail

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**Ministry of Solicitor General**  
Kenora Jail

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July 30<sup>th</sup> 2024

## **Request for EXPEDITED PROCESSING OF A VULNERABLE SECTOR CHECK TO SUPPORT INSTITUTIONAL PROGRAMMING**

**RE: Jennifer Stienke**

**Program Support – Ministry of Solicitor General – Institutional Services**

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To whom it may concern,

***A VSC is required to grant access to the person named above to enter the Kenora jail to conduct Gladue interviews***

As stated, these responsibilities place an employee in a position of trust and authority over vulnerable individuals and therefore the Ministry determined that the duties of the position meet the test as outlined in section 6.3 (1) of the *Criminal Records Act* as the person who, because of his or her age, disability or other circumstances, whether temporary or permanent, would be placed in a position of dependency on the employee, and others. Failure to obtain a VSC would put these persons at risk.

The ministry is requesting that this individual's application for the VSC be considered as part of the identified exempt group and processed according to the All Chiefs Memo, dated March 23, 2020 - **Prioritizing Police Record Checks** from the Assistant Deputy Minister, Public Safety Division and Public Safety Training Division, Ministry of the Solicitor General.

*"In support of this public health mandate and the well-being of Ontarians, the ministry is also requesting police services to expedite police record checks, where it is required, for all essential workers, including health care personnel, social service workers, child care workers, and individuals involved in food supply and the maintenance of critical infrastructure."*

It is understood that the hardcopy results of an individual's VSC may be returned to the individual and it is at their discretion as to whether they wish to submit the results of the check to their potential employer. Written consent to disclose the results of the check to the potential employer is also required under employer policy.

Should you have any questions regarding this letter, please contact the undersigned by email at [luke.garrow@ontario.ca](mailto:luke.garrow@ontario.ca) or by telephone at (807) 468-2871 ext.338

Sincerely,

Luke Garrow  
A/Security Manager  
Kenora Jail