

Notes

Overtime accumulated - March 27, 2022 (3.5 hours) and March 28, 2022 (2.0 hours)

Used up 6.0 hours overtime - which leaves me a balance of zero for OT hours

In the HRIS I am not able to include my leave for April 8 as the new year is not installed. But I did send submit a leave form using the old system (which is attached to this timesheet) And is not showing as a deductible.

Authorized Signature

Ann Hiller