



Nishnawbe-Aski Legal Services Corporation
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Nishnawbe-Aski Legal Services Corporation
 Attention: Accounts Payable
 138B Mission Road
 Fort William First Nation, ON P7J 1K7
 Tel: (807) 622-1413 Fax: (807) 622-3024

Employee Timesheets

000396

Requested By	Date
Cheryl Suggashie	2022-04-08

Pay Period	Start Date	End Date
2022-03-26 / 2022-04-08	2022-03-26	2022-04-08

Hours								
Description	Sat	Sun	Mon	Tues	Wed	Thurs	Fri	Subtotal
Week 1	2022-03-26	2022-03-27	2022-03-28	2022-03-29	2022-03-30	2022-03-31	2022-04-01	22.00
			7.00	7.00	1.00		7.00	
Week 2	2022-04-02	2022-04-03	2022-04-04	2022-04-05	2022-04-06	2022-04-07	2022-04-08	14.00
			7.00				7.00	
Total								36.00

Deducted	
2022-03-30 - 2022-04-01 / Vacation I have 13.02 hours left for vacation, according to HR (I got confused with HRIS and my previous payroll statement). Would like to take them off by the end of the fiscal year: Wednesday starting at 10am and all day Thursday, and back in the office on Friday April 1, 2022 Thank you	13.00
2022-04-05 - 2022-04-05 / Sick I have dental surgery at 9am (an extraction with a periodontic)	7.00
2022-04-06 - 2022-04-07 / Sick Good Morning Last night I went into the ER, and got home early this morning. The Doctor says I have a viral infection (sinus congestion). I did request today off for a dental surgery, which I had to cancel. Requesting additional Wednesday and Thursday off. I should be okay to work on Friday Thank you	14.00
Total	34.00

Total	70.00
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Notes
Took Vacation hours for Thursday March 30 and 31, and "Sick days" on April 5, 6, 7 Please let me know if I need to resubmit my timesheet

Authorized Signature
Heather Baillie