Nishnawbe-Aski Legal Services Corporation
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Nishnawbe-Aski Legal Services Corporation
Attention: Accounts Payable
138B Mission Road
Fort William First Nation, ON P7J 1K7
Tel: (807) 622-1413 Fax: (807) 622-3024

Employee Timesheets

000415

Requested By	Date
Giles Akiwenzie	2022-04-08

Pay Period	Start Date	End Date
2022-03-26 / 2022-04-08	2022-03-26	2022-04-08

Hours

Description	Sat	Sun	Mon	Tues	Wed	Thurs	Fri	Subtotal
Week 1	2022-03-26	2022-03-27	2022-03-28	2022-03-29	2022-03-30	2022-03-31	2022-04-01	21.00
			7.00			7.00	7.00	
Week 2	2022-04-02	2022-04-03	2022-04-04	2022-04-05	2022-04-06	2022-04-07	2022-04-08	17.50
					3.50	7.00	7.00	
Total								38.50

Deducted

2022-03-29 - 2022-03-30 / Sick email sent to manager informing of request March 29-30, 2022 and HRIS request will be completed. If unable to attend work tomorrow due to sick leave, will update HRIS on that day and manager will be notified via email and HRIS update.	14.00
2022-04-04 - 2022-04-06 / Sick Covid contact with person who tested positive, had similar symptoms but rapid covid test came up negative on April 5th, 2022. April 6th, 2022 end of 5 day isolation.	17.50
Total	31.50

Total	70.00

Notes

Sick leave aproved for march 29-30-2 days - 14 hrs, and April 4 5 6 - 2.5 days - 17.5hrs

Authorized Signature

George Edwards