



Nishnawbe-Aski Legal Services Corporation
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Nishnawbe-Aski Legal Services Corporation
 Attention: Accounts Payable
 138B Mission Road
 Fort William First Nation, ON P7J 1K7
 Tel: (807) 622-1413 Fax: (807) 622-3024

Employee Timesheets

000472

Requested By	Date
Holly Sitch	2022-04-20

Pay Period	Start Date	End Date
2022-04-09 / 2022-04-22	2022-04-09	2022-04-22

Hours								
Description	Sat	Sun	Mon	Tues	Wed	Thurs	Fri	Subtotal
Week 1	2022-04-09	2022-04-10	2022-04-11	2022-04-12	2022-04-13	2022-04-14	2022-04-15	35.00
			7.00	7.00	7.00	7.00	S 7.00	
Week 2	2022-04-16	2022-04-17	2022-04-18	2022-04-19	2022-04-20	2022-04-21	2022-04-22	35.00
			S 7.00	7.00	7.00	7.00	7.00	
Total								70.00

Accumulated	
2022-04-15 - 2022-04-15 / Lieu Time caught up filing and outstanding data for the spread sheets. Finalized discharges that were pending.	3.00
2022-04-10 - 2022-04-22 / Lieu Time Apr 10 - covering for Karen - client reservations made & getting remaining timesheets in - 1 hour; Apr 12 - finalizing travel for TALK staff & last minute discharges re: Tyler Hopkins Lawyer - 2 hours; Apr 18 - catch Karen up on discharges, deal with missing client, contact driver to check on his health (COVID), discharges - 3.5 hours;	6.50
Total	9.50

Total	70.00
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Notes
 Apr 15 & Apr 18 - stat holidays.

Authorized Signature
 Tara Thompson