

## Employee Timesheets 000846

| Requested By<br>Zelda Watt | <b>Date</b><br>2022-06-03 |            |
|----------------------------|---------------------------|------------|
| Pay Period                 | Start Date                | End Date   |
| 2022-05-21 / 2022-06-03    | 2022-05-21                | 2022-06-03 |

| Hours       |     |           |            |            |            |            |              |            |            |            |            |            |            |          |          |
|-------------|-----|-----------|------------|------------|------------|------------|--------------|------------|------------|------------|------------|------------|------------|----------|----------|
| Description |     | Sat       |            | Sun        |            | Mon        |              | Tues       |            | Wed        | 1          | Thurs      |            | Fri      | Subtotal |
| Week 1      | 202 | 22-05-21  | 2022-05-22 |            | 2022-05-23 |            | 2022-05-24 2 |            | 2022-05-25 |            | 2022-05-26 |            | 2022-05-27 |          | 7.00     |
|             |     |           |            |            | S          | 7.00       |              |            |            |            |            |            |            |          | 7.00     |
| Week 2      | 202 | 022-05-28 |            | 2022-05-29 |            | 2022-05-30 |              | 2022-05-31 |            | 2022-06-01 |            | 2022-06-02 |            | 22-06-03 | 25.00    |
|             |     |           |            |            |            | 7.00       |              | 7.00       |            | 7.00       |            | 7.00       |            | 7.00     | 35.00    |
| Total       |     |           |            |            |            |            |              |            |            |            |            |            |            |          | 42.00    |

## Deducted

| 2022-05-25 - 2022-05-27 / Sick<br>requesting sick time - don't feel well. 21.00   Total 28.00 | 2022-05-24 - 2022-05-24 / Bereavement<br>I took 2 days last week May 19 & 20 as bereavement after my timesheet was approved. Spoke with Colette and she will<br>make the change for that. Taking an additional day this week. Also, in a separate request I will be taking 3 sick days. I<br>don't feel well. |       |  |  |  |
|---|---|-------|--|--|--|
| <b>Total</b> 28.00  |   |       |  |  |  |
|   | Total   | 28.00 |  |  |  |

Total

## Notes

On May 30, 2022 I didn't take the 2 hours for my mom's dental appointment. Someone else took her. I worked that day. Who makes the change for that?

70.00

May 24, 2022 was Bereavement

## Authorized Signature

Carol Buswa