



## Employee Timesheets

000917

Requested By	Date
Melanie Mohan	2022-06-15

Pay Period	Start Date	End Date
2022-06-04 / 2022-06-17	2022-06-04	2022-06-17

Hours								
Description	Sat	Sun	Mon	Tues	Wed	Thurs	Fri	Subtotal
Week 1	2022-06-04	2022-06-05	2022-06-06	2022-06-07	2022-06-08	2022-06-09	2022-06-10	28.00
			7.00	7.00	7.00	7.00		
Week 2	2022-06-11	2022-06-12	2022-06-13	2022-06-14	2022-06-15	2022-06-16	2022-06-17	28.00
			7.00	7.00	7.00	7.00		
<b>Total</b>								56.00

Deducted	
2022-06-10 - 2022-06-13 / Vacation Using one full day of vacation for June 10, 2022.	7.00
2022-06-17 - 2022-06-17 / Vacation Requesting Friday off. Will return Monday at 9 am	7.00
<b>Total</b>	14.00

<b>Total</b>	70.00
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**Notes**  
 Vacation time approved for Friday, June 10, 2022 and Friday, June 17, 2022.

**Authorized Signature**  
 Chantelle Johnson