Nishnawbe-Aski Legal Services Corporation
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Nishnawbe-Aski Legal Services Corporation
Attention: Accounts Payable
138B Mission Road
Fort William First Nation, ON P7J 1K7
Tel: (807) 622-1413 Fax: (807) 622-3024

Employee Timesheets

001211

Requested By	Date
Giles Akiwenzie	2022-07-15

Pay Period	Start Date	End Date
2022-07-02 / 2022-07-15	2022-07-02	2022-07-15

Hours

Description	Sat	Sun	Mon	Tues	Wed	Thurs	Fri	Subtotal
Week 1	2022-07-02	2022-07-03	2022-07-04	2022-07-05	2022-07-06	2022-07-07	2022-07-08	24.50
			7.00	3.50	7.00	7.00		
Week 2	2022-07-09	2022-07-10	2022-07-11	2022-07-12	2022-07-13	2022-07-14	2022-07-15	28.00
				7.00	7.00	7.00	7.00	
Total								52.50

Deducted	
2022-07-05 - 2022-07-05 / Sick Informed Manager George Edwards of request July 5th, 2022.	3.50
2022-07-11 - 2022-07-11 / Vacation Informed manager that was not feel well in morning on Friday, via text, taking sick then tried calling to inform possibly taking Monday off; rogers system down to inform of request time off from manager.	7.00
2022-07-08 - 2022-07-08 / Sick Informed Gladue Manager George Edwards via text message on friday July 8th, 2022, received text approval to complete HRIS when I was feeling better. Informed Monday, my sick leave request was not submitted, after reviewing my notes, although recored on Time sheet uploaded for approval. Submitting late.	7.00
Total	17.50

Total	70.00

Notes

Roger's system down on July 8th, 2022 when attempts wre being made to inform manager of sick day request on Friday and Monday requests.

Authorized Signature

George Edwards