Nishnawbe-Aski Legal Services Corporation
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Nishnawbe-Aski Legal Services Corporation
Attention: Accounts Payable
138B Mission Road
Fort William First Nation, ON P7J 1K7
Tel: (807) 622-1413 Fax: (807) 622-3024

Employee Timesheets

001662

Requested By	Date
Kristy Martyn	2022-09-22

Pay Period	Start Date	End Date
2022-09-10 / 2022-09-23	2022-09-10	2022-09-23

Hours

Description	Sat		Sun		Mon		Tues		Wed		Thurs		Fri		Subtotal
Week 1	2022-09-10		2022-09-11		2022-09-12		2022-09-13		2022-09-14		2022-09-15		2022-09-16		21.00
						7.00						7.00		7.00	
Week 2	2022-09-17		2022-09-18		2022-09-19		2022-09-20		2022-09-21		2022-09-22		2022-09-23		35.00
					S	7.00		7.00		7.00		7.00		7.00	
Total															56.00

Accumulated

2022-09-10 - 2022-09-10 / Lieu Time Helping/visiting with a client who is staying at TBRHSC	3.00
2022-09-19 - 2022-09-19 / Lieu Time Fri Sept 16 - 2hrs OT: visited client in detox and meeting with Victim Services TBay. Sat Sept 17 - 5hrs OT: meeting with VSTBAY, booked flight for companion travel with client, visited client in detox, new potential referral reached out to tell her situation. Sun Sept 18 - 2hrs OT: visited client in detox, and completed an intake for new referral Mon Sept 19 - 2hrs OT: visiting 2 clients at detox, phone call inquiries for new client regarding safe housing plan *please note that these hours worked were necessary as this particular client is a high demand case. Visiting him while in detox is what's helping him to stay and focus on making a change. I will continue to visit him daily until he flies out of town for tx on Fri Sept 23.	11.00
2022-09-22 - 2022-09-23 / Lieu Time Sept 21 2022 - female client reached out to meet for coffee after her NA meeting as she required some support. (1.5hrs) Sept 23 2022 - male client will d/c from detox to airport for his 5am flight for tx. I will be meeting with client prior and seeing him off on his journey. (1.5hrs)	3.00
Total	17.00

Deducted

2022-09-13 - 2022-09-14 / Sick I require Sept 13 & 14 2022 off (Sick Time) as I have medical appt's in Toronto ON.	14.00
Total	14.00

Total	70.00

Authorized Signature
Carol Buswa