

Employee Timesheets 001816

Requested By	Date		
Melissa Sutherland	2022-10-07		
Pay Period	Start Date	End Date	

Hours									_						
Description		Sat		Sun		Mon		Tues		Wed	-	Thurs		Fri	Subtotal
Week 1	202	22-09-24	202	22-09-25	202	22-09-26	202	2-09-27	202	22-09-28	202	22-09-29	202	22-09-30	35.00
						7.00		7.00		7.00		7.00	s	7.00	35.00
Week 2	2022-10-01		2022-10-02		2022-10-03		2022-10-04		2022-10-05		2022-10-06		2022-10-07		25.00
						7.00		7.00		7.00		7.00		7.00	35.00
Total															70.00

Accumulated

Total	18.00
in the past two requests I accumulated lieu time of 18 hours. I would like to request to use the hours for the dates of October 3rd 7 hours, 4th 7 hours and October 5th 9am to 1pm 4 hours as I am driving my grandson to a doctors appointment in Toronto.	18.00
2022-10-03 - 2022-10-05 / Lieu Time	

70.00

Total

Authorized Signature

Carol Buswa