



## Employee Timesheets

002365

Requested By	Date
Wilma Carpenter	2022-12-15

Pay Period	Start Date	End Date
2022-12-03 / 2022-12-16	2022-12-03	2022-12-16

Hours								
Description	Sat	Sun	Mon	Tues	Wed	Thurs	Fri	Subtotal
Week 1	2022-12-03	2022-12-04	2022-12-05	2022-12-06	2022-12-07	2022-12-08	2022-12-09	14.00
				7.00	7.00			
Week 2	2022-12-10	2022-12-11	2022-12-12	2022-12-13	2022-12-14	2022-12-15	2022-12-16	35.00
			7.00	7.00	7.00	7.00	7.00	
<b>Total</b>								49.00

Accumulated	
2022-12-13 - 2022-12-13 / Lieu Time PLEASE NOTE THIS IS WORKING ON DECEMBER 9, 2022  Had to work while taking a Vac Day on Dec 9, 2022. As I received a call from Sam McKay of KI stating that my client and mother room were not booked at Vahalla Inn in Thunder Bay Both travel from attending a trial in Cochrane and were tired from their travels. So I tried to get in touch with Ann Hiller and wasn't able to talk to her. I did not have my work cell phone with me as I was off on Vac Days. So I made a on the spot decision to pay for the room using my own credit card. You may choose to adjust my Dec9, 2022 Vac Days or approved my Overtime request.	1.00
<b>Total</b>	1.00

Deducted	
2022-12-05 - 2022-12-05 / Lieu Time Have an out of town appointment, it is not a medical appointment. Which is why I am using my overtime.	7.00
2022-12-08 - 2022-12-09 / Vacation Worker has 12.86 days of Vac Days, would like to use two days.	14.00
<b>Total</b>	21.00

<b>Total</b>	70.00
--------------	-------

Notes
Used 7 hours of my overtime (Dec 5/2022); Took 2 Vac Days (Dec 8-9/2022); Worked overtime accumulated 1 hour (Dec 9/2022)

**Authorized Signature**

Ann Hiller