

## **Employee Timesheets** 002783

Requested By	Date		
Wilma Carpenter	2023-02-10		
Pay Period	Start Date	End Date	
2023-01-28 / 2023-02-10	2023-01-28	2023-02-10	

Hours																	
Description	Sat		Sun		Mon		Tues		Wed		Thurs		Fri		Subtotal		
Week 1	202	23-01-28	2023-01-29		2023-01-30		202	3-01-31	31 2023-02-01		2023-02-02		2023-02-03		35.00		
						7.00		7.00		7.00		7.00		7.00	35.00		
Week 2	202	23-02-04	2023-02-05		2023-02-06		5 2023-02-06		2023-02-07		2023-02-08		2023-02-09		2023-02-10		14.00
						7.00								7.00	14.00		
Total								49.00									

Total	2.00
2023-02-05 - 2023-02-05 / Lieu Time Worked overtime on Friday, Arrived home after 6:30 pm and only claiming 2.0 hours as my work day is 8-4 pm M-F	2.00
Accumulated	

Deducted	
2023-02-07 - 2023-02-09 / Vacation Worker is using Vac Days for this time off for Feb 7 - 9, 2023; therefore using three days	21.00
Total	21.00
Total	70.00

Total

Notes

OVERTIME have 7.5 hours; this pay period accumulated 2 hours; balance is 7.9 hours SICK TIME have 79 hours; this pay period none used; balance remains at 79 hours VAC DAYS have 10.86 days; this pay period used 3 days; balance is 7.86 days

Authorized Signature	
Carol Buswa	