Nishnawbe-Aski Legal Services Corporation
ᐊᓂᔑᓇᐯ ᐊᑊᑭ ᑎᐸᑯᓂᕐᐃᑦ
ᐧᐃᒋᐦᐃᐧᐁᐧᐃᓇᑦ ᒫᒋᑕᒪᓱᐧᐃᑦ

Nishnawbe-Aski Legal Services Corporation
Attention: Accounts Payable
138B Mission Road
Fort William First Nation, ON P7J 1K7
Tel: (807) 622-1413 Fax: (807) 622-3024

Employee Timesheets

002882

Requested By	Date
Holly Sitch	2023-02-23

Pay Period	Start Date	End Date
2023-02-11 / 2023-02-24	2023-02-11	2023-02-24

Hours

Description	Sat		Sun		Mon		Tues		Wed		Thurs		Fri		Subtotal
Week 1	2023-02-11		2023-02-12		2023-02-13		2023-02-14		2023-02-15		2023-02-16		2023-02-17		30.00
						7.00		7.00		7.00		7.00		2.00	
Week 2	2023-02-18		2023-02-19		2023-02-20		2023-02-21		2023-02-22		2023-02-23		2023-02-24		35.00
					S	7.00		7.00		7.00		7.00		7.00	
Total															65.00

Accumulated

2023-02-12 - 2023-02-12 / Lieu Time Worked from 7:00 am to 4:00 pm to print, organize and combine timesheets and leave requests; booked room for L King; booked rooms for C Johnson and E Meekis; spoke with George in regards to S Naveau timesheet; spoke to Colette re: HRIS staff input double and need to be cancelled.	8.00
Total	8.00

Deducted

2023-02-17 - 2023-02-17 / Lieu Time Just need a reset day due to high volume of work	5.00
Total	5.00

Total	70.00

Authorized Signature

Colette Shwetz