



Employee Timesheets

004565

Requested By	Date
Keith William John McKay	2023-09-07

Pay Period	Start Date	End Date
2023-08-26 / 2023-09-08	2023-08-26	2023-09-08

Hours								
Description	Sat	Sun	Mon	Tues	Wed	Thurs	Fri	Subtotal
Week 1	2023-08-26	2023-08-27	2023-08-28	2023-08-29	2023-08-30	2023-08-31	2023-09-01	12.00
			7.00	3.00	0.00	0.00	2.00	
Week 2	2023-09-02	2023-09-03	2023-09-04	2023-09-05	2023-09-06	2023-09-07	2023-09-08	35.00
			S 7.00	7.00	7.00	7.00	7.00	
Total								47.00

Deducted	
2023-08-29 - 2023-09-01 / Vacation Vacations days are August 29 / 2023 (4) Hours and August 31 and Sept 1 / 2023 (14) Hours . Please review my request for leave record before approved . Thank You . Correction: Adjusted notes from Aug 30-31 to Aug 31 - Sept 1/23 - CG aug 29/23 adjusted for early leave sept 1 - MS	16.00
2023-08-30 - 2023-08-30 / Bereavement Please review my Bereavement leave is correct if not correct it . Thank You . Approved 1 day Bereavement to attend Funeral for George in Thunder Bay.- CG Aug 29/23	7.00
Total	23.00

Total	70.00
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Notes
Please review my Bi-Weekly Time Sheet if it is correct if not sent me an E-mail are call me .took a Bereverment leave on August 30 / 2023 and August 31 & September 01 / 2023 Vacation Days . Thank You .

Authorized Signature

