Nishnawbe-Aski Legal Services Corporation
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Nishnawbe-Aski Legal Services Corporation
Attention: Accounts Payable
138B Mission Road
Fort William First Nation, ON P7J 1K7
Tel: (807) 622-1413 Fax: (807) 622-3024

Employee Timesheets

005090

Requested By	Date
Irene Linklater	2023-11-02

Pay Period	Start Date	End Date
2023-10-21 / 2023-11-03	2023-10-21	2023-11-03

Hours

Description	Sat		Sun		Mon		Tues		Wed		Thurs		Fri		Subtotal
Week 1	2023-10-21		2023-10-22		2023-10-23		2023-10-24		2023-10-25		2023-10-26		2023-10-27		21.00
										7.00		7.00		7.00	
Week 2	2023-10-28		2023-10-29		2023-10-30		2023-10-31		2023-11-01		2023-11-02		2023-11-03		31.50
						3.50		7.00		7.00		7.00		7.00	
Total															52.50

Deducted

2023-10-23 - 2023-10-24 / Management Day I have entered the Approved Management Leave Day - for Monday October 23-2023 The Chair Approved Leave Form included 2 Management Days for Oct 20 and Oct 23 (these fall into two separate Pay Periods)	7.00
2023-10-24 - 2023-10-25 / Vacation Chair Approved one-day VACATION - Tuesday Oct. 24-2023	7.00
2023-10-31 - 2023-10-31 / Sick Oct 31/2023 sick 3.5 hrs - dental emerg - approved by Board Chair	3.50
Total	17.50

Total	70.00

Notes

Oct 23 is approved for Management Leave
Oct 24 is approved for Vacation Day
Oct 31 is approved for Sick Leave at 3.5 hrs.

Authorized Signature

Irene Linklater