

Employee Timesheets

005470

Requested By	Date		
Bonnie MacDonald	2023-12-14		
` '			
Pay Period	Start Date	End Date	

Hours															
Description		Sat		Sun		Mon		Tues		Wed	٦	Thurs		Fri	Subtotal
Week 1	2023-12-02		2023-12-03		2023-12-04		2023-12-05		2023-12-06		2023-12-07		2023-12-08		25.00
						7.00		7.00		7.00		7.00		7.00	35.00
Week 2	2023-12-09		2023-12-10		2023-12-11		2023-12-12		2023-12-13		2023-12-14		2023-12-15		22.00
						7.00		7.00		4.00		7.00		7.00	32.00
Total															67.00

Accumulated

2023-12-05 - 2023-12-05 / Lieu Time Two hours 7-8 this a.m. client stranded at airport hangar instead of main terminal due to taxi error. Calls with airport Mgr. and taxi company. Late releases from KDJ and TBCC this evening one hour. Kenora time difference. Late release last evening early morning bookings this a.m. 6:00 a.m. to 7:00 Po's and DTP's done	3.00
 2023-12-09 - 2023-12-09 / Lieu Time Late releases on Dec 8th, approvals for Kenora clients, late releases Thunder Bay, late releases Timmins, flight bookings, correspondence with lawyers and jail. Dec 9th cancellation of flight, room, NAN Suv for client in Thunder Bay who was released and left on her own from the jail did not want services. Correspondence and call with Francesca Mainville re: missing client in Sioux Lookout who refused room, shuttle and no show for her flight. Calls and emails with Ted O'Flaherty re; snow storm cancellation in Sioux Lookout. Weather cancellation in Thunder Bay for youth from Kairos who was being escorted by Kairos staff. Correspondence with North Star air rebooking for today Dec 9th 	3.00
2023-12-13 - 2023-12-13 / Lieu Time Late Discharges Thunder Bay, driver schedules and availability, late calls and texts from drivers Dec 12h	2.00
2023-12-15 - 2023-12-15 / Lieu Time Cancelling clients flights, rooms, emailing facilities etc.	5.00
Total	13.00

 Deducted

 2023-12-13 - 2023-12-13 / Lieu Time

 To Emerg with Grandson Gage, twisted ankle and knee. Three hours. 2:00 pm. to 5:00 p.m.

 3.00

 Total

Notes

Three hours lieu deducted yesterday Dec 14th, trip to Emerg with Grandson.

Authorized Signature

Colette Shwetz