



Nishnawbe-Aski Legal Services Corporation
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Nishnawbe-Aski Legal Services Corporation
 Attention: Accounts Payable
 678 City Road
 Fort William First Nation, ON P7J 1K3
 Tel: (807) 622-1413 Fax: (807) 622-3024

Employee Timesheets

006404

Requested By	Date
Shiela Corston	2024-05-02

Pay Period	Start Date	End Date
2024-04-20 / 2024-05-03	2024-04-20	2024-05-03

Hours								
Description	Sat	Sun	Mon	Tues	Wed	Thurs	Fri	Subtotal
Week 1	2024-04-20	2024-04-21	2024-04-22	2024-04-23	2024-04-24	2024-04-25	2024-04-26	25.00
			7.00	4.00	7.00	7.00		
Week 2	2024-04-27	2024-04-28	2024-04-29	2024-04-30	2024-05-01	2024-05-02	2024-05-03	32.00
			7.00	7.00	4.00	7.00	7.00	
Total								57.00

Accumulated	
2024-04-24 - 2024-04-24 / Lieu Time Matachewan First Nation community event happening April 22nd. see attached poster Event was 4- 6 pm	3.50
Total	3.50

Deducted	
2024-04-26 - 2024-04-26 / Vacation Friday April 26, 2025 deducting 7 hours from Vacation Time	7.00
2024-04-23 - 2024-04-23 / Lieu Time Deducting 3 hours for April 23, 2024 from 9 am - 12 noon	3.00
2024-05-01 - 2024-05-01 / Sick Deduct sick time 3.0 hours from May 1st 9:00 am to 12 noon.	3.00
Total	13.00

Total	70.00
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Notes

April 26, 2024 deducted vacation time for 7.0

Sheila - adjust your timesheet to equal 70 hours. Look at the days that you took sick time. Please ensure that your total is correct before submitting - thank you, Alana

Sheila - adjust your timesheet - April 23, 2024 you have 7 hours and you have 3 hours deducted - Thank you, Alana

Authorized Signature

Alana Odawa - Lindstone