

## **Employee Timesheets** 007206

Requested By	Date	
Jewels Patterson	2024-08-22	
Pay Period	Start Date	End Date
2024-08-10 / 2024-08-23	2024-08-10	2024-08-23

Hours															
Description		Sat		Sun		Mon	•	Tues		Wed	٦	Thurs		Fri	Subtotal
Week 1	202	2024-08-10		2024-08-11		24-08-12	202	2024-08-13 2024-08-14		2024-08-15		2024-08-16		35.00	
						7.00		7.00		7.00		7.00		7.00	35.00
Week 2	2024-08-17		2024-08-18		202	24-08-19	2024-08-20		2024-08-21		2024-08-22		2024-08-23		24.00
						7.00		7.00				3.00		7.00	24.00
Total								59.00							

Total				
2024-08-22 - 2024-08-23 / Unpaid Leave Requesting to take the afternoon off, still feeling unwell.				
2024-08-21 - 2024-08-22 / Unpaid Leave I had woken up with a very sore stomach, I am unsure why but today i am putting a request in for a leave of absence just for today I will be back in the office tommorow.	7.00			
2024-08-21 - 2024-08-22 / Unnaid Leave				

70.00

Total

Notes

August 21st I took unpaid leave.

August 22nd unpaid leave from 1pm-5pm

## Authorized Signature

Chantelle Johnson