

Irene Linklater

From: Jim Beardy <jbeardy@slaamb.on.ca>
Sent: March 24, 2023 2:25 PM
To: Irene Linklater
Cc: Colette Shwetz
Subject: RE: Request for Work Day approval March 20-2023

CAUTION - EXTERNAL E-MAIL- Do not click or open attachments unless you recognize the sender.

Ok, that is fine

From: Irene Linklater <linklater@nanlegal.on.ca>
Sent: March 24, 2023 1:10 PM
To: Jim Beardy <jbeardy@slaamb.on.ca>
Cc: Colette Shwetz <cshwetz@nanlegal.on.ca>
Subject: Request for Work Day approval March 20-2023

Aniin Jim

I was not able to fully take the 3 Management Day leave that was approved.

This is to request your approval to have **Monday March 20 as a work day** as I had to perform multiple work duties during my leave dates.

This approval can be made by your responding in this email of your approval to my one day of work request.

Miigwetch

Irene

CC: HR Manager for HRIS System Pay Period March 11 to March 24.



Irene Linklater B.A., LL.B
Executive Director

Nishnawbe-Aski Legal Services Corporation

T: 807.622.1413 Cell: 807.630.3757

E: linklater@nanlegal.on.ca

Head Office: 138B Mission Rd. Fort William First
Nation ON P7J 1K7

A: Suite 100-1805 Arthur Street East
Thunder Bay, ON P7E 2R6